

**New Horizons Children's Academy
Parent Teacher and Friends Association**

**PTFA MEETING MINUTES
Thursday 20th July 2017**

Held in school meeting room 9:30am

1. Apologies for absence were received from the following:

Claire P-c
Jessica Fitz-Howard
Liz Kielak
Helen Brooks

Introduction of those present:

Juanita Bacon - School Liaison
Sarah Hanmore – Chair
Emma Williams – Secretary
Lisa Harvey – Vice Chair
Samantha Pain
Andrea Hellier
Katt Arnold
Bal Gill
Zoe Callaway

2. Minutes from meeting 16th June 2017 approved

3. Updates on Events -

Summer Fayre –

Theft of items from stalls was discussed and the behavior of some of the parents. Verbal abuse towards the lady on the ice cream van. Discussed that crowd control will be needed and that TAs will be told they have to help out as there are insufficient PTFA members to run larger events.

Tokens to avoid taking money on the day in 25p 50p and £1 denominations. These will be purchased in advance and possibly on the day. Emma will look into the cost of this to the PTFA.

Barriers were discussed like what the school used for sports day.

Bouncy castle was very hectic and it maybe easier going forward to issue tickets on the day instead.

Discussed about Mr Khan being awarded a certificate for being in the stocks on the summer fayre.

MB to be sent the newsletters for the PTFA to load to the school website.

Sixth form from Holcombe were suppose to be helping the PTFA but only a few arrived and they didn't stay very long.

4. Future Events -

Agreed that we would also sell uniform before Simmonds sell in the holidays. We have now collected a lot of extra uniform, which will be washed and organized ASAP.

Discussed Christmas Date as 8th December to be ok'd with Jody.

Will avoid having santa and external stalls this year.

Discussed that we would try to sort a santa to come in on the party day to visit classes and hand out chocolate coins.

Sam needs a DBS check.

Stalls for Christmas discussed as the following –

Tombola (items already being collected)

Penguins

Lollies

Tattoos

Lucky dip

Colouring competition

Coasters to be made into decorations Emma to see if this will be possible.

Pocket money stall.

Reindeers discussed by maybe too much money.

Year group items discussed but maybe not having all 90 from each year doing the items as it is too many to sell on.

Other Events-

Coffee morning or afternoon –

Thursday October 5th 2-3pm a chance to meet new parents and start to form a school yellow pages.

General admin –

Sam needing a DBS check going forward.

Add Zoe and Katt to the organization group.

Katt mentioned she maybe able to access a bouncy castle in the future.

Outside area -

Furnishing of the outside area for year 1 has been discussed. MB to see what the cost would be for items such as phonics boards.

Butterflies were discussed for an addition to the ducklings.

5. Bank Account –

Total is currently £2314.77 this includes an active float.

6. Date for next meeting - Thursday 21st September 2017 9:15am

Close of meeting 10:45