

**New Horizons Children's Academy
Parent Teacher and Friends Association**

**PTFA MEETING MINUTES
Friday 16th June 2017**

Held in school meeting room 1:45pm

1. Apologies for absence were received from the following:

Claire P-c
Lisa Harvey
Jessica Fitz-Howard
Mrs. Wells

Introduction of those present:

Juanita Bacon - School Liaison
Sarah Hanmore – Chair
Emma Williams – Secretary
Andrea Hellier
Helen Brooks
Samantha Pain
Liz Kielak

2. Minutes from meeting 5th May 2017 approved

3. Updates on Events

Father's Day - We made a total of £180 selling 90 gift bags the profit was around £93. Left over items can be reused in other items.

Tea towels – Proofs were bought along and we all enjoyed having a look at the children's handy work. We all agreed they were ok'd. We thanked Sarah all for outlining all the designs. Going forward the children need to do the designs in a pen so when they are scanned they show up without hours of outlining.

The tea towels will be printed in navy blue. The RRP is £4. They cost us £2.40 + VAT to us. We have decided that we can offer additional tea towels at a discount of £3.50. These will be sold at the summer fayre.

4. Summer Fayre

Mr. Khan has offered to be in the stocks at the summer fayre this has been handed over to Liz to organize.

We currently have the following stalls –

Pocket Money Stall
Ring Toss
Higher/Lower
Duck Rescue
Tin Alley
Lollipop Island
Bouncy Castle
Fire Engine
Cheer leading display
Animal Club
Sweet Stall
Face Painter
Ice Cream
Chartwells
Musical Theatre

All the prizes and the pocket money stall items have been ok'd.

Raffle Tickets have arrived. For future reference, the gambling license number must be added to the tickets this was overlooked this time and needed to be written on.

5. Sports Day

13th July. Sarah has purchased ice poles to sell and one each for the children after taking part in the sports day. Liz has offered to bring her water container to borrow. It has been discussed that sixth form in Holcombe need to do some voluntary work and asked if they would like to help at the sports day. MB will confirm,

6. New Parents Evening

Agreed that we would also sell uniform before Simmonds sell in the holidays. We have now collected a lot of extra uniform, which will be washed and organized ASAP.

7. Allocation of Money

Discussed with MB the possibility of still doing something for the outside area and discussed the PTFA applying for funding from outside sources to pay for it. This is something we need to discuss further and possibly with Mrs. Murphy. The PTFA have offered to buy visualizers for the school. We have looked, discussed the cost, and have agreed to pay for it.

8. Future Events

It was discussed whether with such a small group of regular people whether we can continue to do some many events. Possibly using our time to support the school etc. Discos etc would not be done due to the stress and the fact we do not have enough support from people to run large size events. It has been agreed that Mother's Day and Father's Day are things we might have to stop as they often coincide with other events making them often stressful to organise. We have thought we should possibly concentrate on one large Gala instead of a summer and Christmas event.

The Christmas event was discussed to possibly down scale so we have no external stalls and no Father Christmas. Father Christmas was something that we could do visiting on the Christmas party day instead and give out a bag of chocolate coins.

Next meeting date to be confirmed

Close of meeting 14:55