

# New Horizons P.T.F.A A.G.M minutes 11.01.2018

## Present

Sarah Hanmore  
Emma Williams,  
Andrea Hellier,  
Elizabeth Woodhouse  
Zoe Callaway,  
Jessica Fitz Howard  
samantha Pain

## Apologies

Bal Gill  
Helen Brooks  
Claire P C  
No school representative present

## Approval of minutes of the last A.G.M

No problems raised, previous minutes agreed.

## Matters arising

Sarah pointed out that we would need to amend our constitution to enable us to vote due to lack of people in attendance to vote. It was agreed that it could currently be a minimum of five people.

## Chair persons report

Sarah read the report to those that were present.  
All in attendance agreed with the content.  
A copy of Sarah's report can be made available to anyone wishing to see it upon request.

## Treasurers report

Jess supplied the P.T.F.A' s latest bank statement.  
The current total at present being £3,076.27.

## Appointment of independent examiner

Elizabeth Woodhouse was appointed as the independent examiner.  
Elizabeth will liaise with Jess to collate and examine all the relevant information she needs to examine. She will then compile a report on her findings to return to us.

## Election of committee members

Posts for renewal were,

### Chairperson

Position previously held by Sarah Hanmore.  
Candidate put forward, Sarah Hanmore.  
Elected for this annual term, Sarah Hanmore.

### Vice Chair

Position previously vacant.  
Candidate put forward, Samantha Pain.  
Elected for the annual term, Samantha Pain.

### Secretary

Position previously held by Emma Williams.  
Candidate put forward, Andrea Hellier.  
Elected for the annual term, Andrea Hellier.

### Treasurer

Position currently held by Jess Fitz Howard.  
Candidate put forward, Jess Fitz Howard.  
Elected for the annual term, Jess Fitz Howard.

## Special business

Sarah was able to update us on the school's progress on the Leading Parent Partnership Award.

## Any other business

Sarah has received an invoice from the M.P.L.C to renew the P.T.F.A' s movie licence.  
It was agreed that at this point it is an unnecessary expense. This year's agenda does not contain the use of films. The licence will not be renewed.

## Dates of future meetings

These will be arranged at a later date to run in conjunction with our planned events. We will need to liaise with the school's representative to arrange permission for those events and subsequent dates.  
All dates will be forwarded when made available.

## Close of business

Emma was given the relevant forms to sign off from her responsibilities at the charities bank.  
Andrea and Sam were given the relevant forms to sign to establish their responsibilities with the charities bank.

The meeting concluded at approximately 9.54.