

NURSERY ADMISSION FORM

New Horizons Children's Academy

Welcome to New Horizons Children's Academy. Thank you expressing an interest in starting your child's educational journey with us. Children are admitted the term after their 3rd birthday. The term before your child is due to start with us, we will send further details about enrolling your child and complete the admission process. Please complete this form and send to office@newhorizonschildrensacademy.org.uk

At New Horizons, we offer both 30 and 15-hour provision. The 30-hour sessions run from 8.30am-3.00pm, with the option of staying for lunch. There will be a charge incurred for the children who are having a school meal, alternatively you can provide your child with a home packed lunch.

Our 15-hour provision is divided in to 5 morning sessions or 5 afternoon sessions. We are unable to offer a mixture of full days and half days to fulfil the 15-hour entitlement. Morning sessions run 8.30-11.30am and afternoon sessions run 12.00-3.00pm.

There will be additional charge is of £12.50 per week, which covers the cost of the wrap-around childcare during the lunchtime period and is payable regardless of your child's attendance. Please indicate below which session you would prefer (preference is considered, but not a guarantee of allocated space):

Please tick (this does not guarantee a space in this session)

Morning sessions (8.30-11.30am Mon-Fri) ☐

Afternoon sessions (12.00-3.00pm Mon-Fri) ☐

30-hour sessions (8.30am-3.00pm) ☐

please tick accordingly

Full Name of Child:		Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
Date of Birth:	Country of Birth:	Child's Nationality:			
Child's Permanent Address:					
Post Code:		Tel No:			

DETAILS OF THOSE WITH LEGAL PARENTAL RESPONSIBILITY:

Mother: (Name)		Father: (Name)	
Address: (if different from above)		Address: (if different from above)	
Post Code:		Post Code:	
Tel no:	Home:	Tel no:	Home:
	Work: (For emergency contact)		Work: (For emergency contact)
Email:		Email:	

Are you a UK service personnel or other crown servant? YES ☐ NO ☐

With whom does the child live?

DETAILS OF ANY OTHER PERSONS WITH PARENTAL RESPONSIBILITY AS DEFINED BY CHILDREN ACT 1989

*Note - Parental responsibility may be shared between a number of people beyond the child's natural parents. Married parents have equal parental responsibility; on separation or divorce both parents continue to have responsibility. Unmarried fathers may acquire parental responsibility in one of five ways:

- a) by making a parental responsibility agreement with the mother;
- b) he may apply to Court for an order which gives him parental responsibility;
- c) by marrying the mother; d) by being made a guardian; e) by obtaining a residence order.

Name:	Name:
Address:	Address:
Post Code:	Post Code:
Tel No:	Tel No:

PLEASE ATTACH A COPY OF ANY COURT ORDERS RELATING TO YOUR CHILD Please tick if attached ☐

SIGNATURE OF PERSON WITH LEGAL RESPONSIBILITY

DATE

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Has the child been in public care or adopted, i.e., has your child been looked after by a local authority/subject to an adoption, child arrangements or special guardianship order /in state care or adopted outside of England?

YES ☐ NO ☐

School/Nursery last attended (<i>if appropriate</i>)	Date of last attendance
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Please note that your child's previous school/nursery will be contacted in order to establish current working levels / areas of need and a request for their files to be forwarded will be made.

INFORMATION RELATING TO CHILDREN NOT LIVING PERMANENTLY WITH THEIR PARENTS IN MEDWAY (including children of service personnel)

If the child's residence at the present address (whether living with parents or any other person) is not permanent, please state the reason and probable duration of the stay, and give the address of the person with whom the child normally resides:

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Is the child resident with foster parents?

Yes

☐

No

☐

If 'yes', which Authority is financially responsible for maintenance

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With whom does the child normally spend his/her holidays?

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