



New Horizons Children's Academy

PART OF THE THINKING SCHOOLS ACADEMY TRUST



Children first - Challenge - Aspire - Achieve

Breakfast Club Policy

Date of Policy: February 2025

Review Date: February 2026

NEW HORIZONS CHILDREN'S ACADEMY
BREAKFAST CLUB POLICY

Aims

To provide a welcoming, safe and secure environment for pupils before the school day.

To provide children with a nutritious breakfast at the start of the day.

To provide a calm play environment in which children can engage socially with children from other year groups, therefore strengthening relationships in the school community.

Timings

Breakfast club operates between 7.30-8.20am. The last admission into breakfast club is 8.10am to ensure all children have time to eat breakfast.

Menu

The breakfast menu includes: cereal, toast, fresh fruit or yoghurt alongside water, juice or milk. Children also have a choice from 'The Daily Special' which includes: crumpets, pancakes, cheese toasties or beans on toast (this will vary from day to day).

Children who attend breakfast club must not bring their own food and drink (other than water). Only food served during breakfast club is permitted.

Admissions and booking

Children must be booked into breakfast club in advance of attending by using Parent Mail, where attendance is then tracker. For any help with this please go to the school office.

Irregular users are welcomed, provided bookings are made through Parent Mail.

Due to staff ratios, all children must be booked in advance to ensure compliance.

Arrivals

Parents/Carers are required to bring their child directly to the brown gate and use the doorbell. This is to ensure their child is signed in by a member of staff.

Children must arrive by 8.10am. The doorbell will not be answered after 8.10am.

Safeguarding

All staff undertake regular training in safeguarding and the club operates in line with Keeping Children Safe in Education, alongside the schools Safeguarding and Child Protection policy and procedures.

Behaviour

Our Breakfast Club follows the Behaviour and Anti-Bullying Policy of the school.

Any child who shows poor behaviour parents/carers will be informed. Persistent poor behaviour may result in short or long term exclusion from breakfast club.

First aid

All incidents are dealt with by a qualified first aider. Parents of any child who become unwell during breakfast club will be contacted immediately.

All accidents will be recorded following the school procedures.

Payment of fees

If a parent/carer is experiencing difficulty with payment of their fees, they should contact the school office as soon as possible to discuss this further.

Use of breakfast club will be restricted if payment is not received.